Important Exhibitor Dates and Deadlines (as of October 23, 2017)

**Exhibit Show Hours**
Sunday, April 15: 1:00 pm-5:00 pm  
Monday, April 16: 9:00 am-5:00 pm  
Tuesday, April 17: 9:00 am-5:00 pm  
Wednesday, April 18: 9:00 am-12:00 pm

**Exhibit Hall Move-in Hours**
Thursday, April 12: 12:00 pm – 5:00 pm  
Friday, April 13: 8:00 am – 5:00 pm  
Saturday, April 14: 8:00 am – 5:00 pm  
Sunday, April 15: 7:00 am – 10:00 am (with permission)

**Exhibit Hall Move-out Hours**
Wednesday, April 18: 8:00 am – 5:00 pm  
Thursday, April 18: 8:00 am – 12:00 pm

**Exhibitor Deadlines**
November 7  Exhibitor Registration Opens  
November 12  Booth: Last day to cancel or reduce exhibit space and receive a partial refund.

December 11  Exhibitor Service Kits available

January 22  Booth: Final Payments due  
Exhibitor Directory: Company Descriptions and Product Categories due  
Exhibitor Directory: All company listings must be approved in Exhibitor Dashboard

February 9  Affiliate Space Requests: Deadline for Discount  
February 11  Housing: Room list for group blocks  
February 16  Booth: Island booth designs due  
Deadline to submit Exhibitor Appointed Contractor (EACs) Registration  
Deadline to submit Certificate of Liability Insurance Form for EACs  
Deadline for Booth Activity and Giveaway Forms

February 20  Housing: Last day to cancel reservations without penalty

March 15  Freeman: Advance warehouse shipments accepted  
March 22  Freeman: Discount deadline for advance orders

March 22  Housing: Last day to make changes through AACR Housing.  
March 24  Housing: Reservation changes/cancellations must be made directly with the hotel(s).

April 12  Shipping: On-site shipments accepted at McCormick Place