AACR-Bayer Innovation and Discovery Grants

2019 Program Guidelines and Application Instructions

American Association for Cancer Research
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grants@aacr.org

Last Updated: November 1, 2019
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PROGRAM SUMMARY
Bayer and the AACR are proud to announce the 2019 AACR-Bayer Innovation and Discovery Grants. This grants partnership promotes the key tenets of the Bayer Grants4Targets™ Initiative, providing new treatment options for cancers with high unmet medical need, encouraging innovation and translation of ideas from basic research into novel drugs, and fostering collaborations between excellent academic groups and the pharmaceutical industry.

Applications are invited from researchers currently in the field as well as investigators with experience in other areas of cancer or biomedical research.

The grant provides $25,000 over one year for expenses related to the research project. Grant funds may be used for research expenses attributable to the project, which may include supplemental salary support, equipment, research/laboratory supplies, and other research expenses (indirect costs not permitted).

APPLICATION DEADLINE
January 10, 2019, at 1:00 p.m. U.S. Eastern Time

NOTIFICATION OF AWARD
February 2019

ANNUAL GRANTS RECEPTION AND DINNER AT AACR ANNUAL MEETING 2019
April 2, 2019 - Grant recipient must attend the Grants Reception and Dinner to formally accept the grant. Funds for travel support to this Annual Meeting will be provided separate from the grant.

START OF GRANT TERM
July 1, 2019

APPLICANT ELIGIBILITY CRITERIA
Applicants must have a doctoral degree (including PhD, MD, DO, DC, ND, DDS, DVM, ScD, DNS, PharmD, or equivalent) in a related field and not currently be a candidate for a further doctoral degree.

Applications will be accepted from independent investigators who are affiliated with an academic, medical, or research institution within North America. (There are no citizenship requirements. However, by submitting an application for this grant, an applicant applying from an institution located in a country in which they are not a citizen or a permanent resident assures that the visa status will provide sufficient time to complete the project and grant term at the institution from which they applied.)

Employees or subcontractors of a U.S. government entity or for-profit private industry are not eligible. Employees or subcontractors of a U.S. government entity or for-profit private industry may serve as Collaborators, but no grant funds may be directed towards these individuals.

AACR membership is required. Nonmembers interested in this grant opportunity must submit a satisfactory application for AACR Active Membership by the grant application deadline. Nonmembers can apply for membership using the Official Application for Membership submitted to AACR with the required documents or apply online. Lapsed members can renew their membership through their myAACR account.
Investigators may submit only one application for a 2019 AACR-Bayer Innovation and Discovery Grants but may concurrently apply for other AACR grants.

Members of the Scientific Review Committee are not eligible to apply for a 2019 AACR-Bayer Innovation and Discovery Grant.

Postdoctoral or clinical research fellows or the equivalent who are working under the auspices of a scientific mentor are not eligible to apply. Qualified fellows are invited to apply for an AACR Fellowship. All applicants with questions about eligibility should contact AACR’s Scientific Review and Grants Administration department (SRGA) at grants@aacr.org before submitting an application.

RESEARCH PROJECT CRITERIA
These grants will support basic, translational, and/or clinical research projects that examine important and druggable* novel targets and/or biomarkers. The proposed research must be focused in area(s) of oncogenetic signaling, immuno-oncology, and/or antibody drugs/thorium conjugates.

*For the purposes of this grant program, a "druggable" target is defined as a nucleic acid or a protein (e.g., an enzyme, a receptor) whose activity can be modified by a drug. The drug can be a small-molecular weight chemical compound or a biological, such as an antibody or a recombinant protein. The target should have been shown to be effective/mechanistically involved in cancer by relevant in vitro or in vivo models. A cancer-related biomarker might be a protein, a nucleic acid, or a metabolite that can be measured in biological fluids, tissue, or isolated cells for the diagnosis, monitoring, prognosis, or stratification of patients.

EVALUATION OF APPLICATIONS
Applications will be peer-reviewed by a Scientific Review Committee comprised of researchers and physician-scientists who are well-respected for their own accomplishments in cancer and drug discovery research and are viewed as leaders in the field.

In selecting the recipient(s), the Committee considers:

* **Investigator.** Is the applicant well suited to the project? Does the applicant have appropriate experience and training to successfully complete the proposed project? Has the applicant achieved, or have the potential of achieving, a track record of accomplishments to advance the field of cancer research?

* **Scientific Focus.** Does the project examine important and druggable novel targets and/or biomarkers? Is the proposed target disease-modifying and/or have a proven function in the pathophysiology of cancer? Is the target effective against or mechanistically involved in cancer? Is the research focused in the field(s) of oncogenetic signaling, immuno-oncology, and/or antibody drugs/thorium conjugates?

* **Innovation and Significance.** Does the research have the potential to provide a new treatment option for cancers with high unmet medical need? Does the research demonstrate innovation and translation of ideas from basic research into novel drugs?

TOBACCO INDUSTRY FUNDING AND CONFLICTS OF INTEREST STATEMENT
Scientific investigators or health professionals who are funded by the tobacco industry for any research project are not eligible for any AACR grant. Grantees who accept funding from the tobacco industry for any research project during the term of an AACR grant must inform the AACR of such funding.
whereupon the AACR grant will immediately be terminated.

Tobacco industry funding is defined for purposes of AACR grant applicants and recipients as money provided or used for all or any of the costs of any research project, including personnel, consumables, equipment, buildings, travel, meetings and conferences, and operating costs for laboratories and offices. It is not defined as money provided or used for meetings or conferences that don’t relate to any particular research projects.

Tobacco industry funding includes: funds from a company that is engaged in or has affiliates engaged in the manufacture of tobacco produced for human use; funds in the name of a tobacco brand, whether or not the brand name is used solely for tobacco products; funds from a body set up by the tobacco industry or by one or more companies engaged in the manufacture of tobacco products.

The following do not constitute tobacco industry funding for the purposes of this policy:

• Legacies from tobacco industry investments (unless the names of a tobacco company or cigarette brand are associated with them)
• Funding from a trust or foundation established with assets related to the tobacco industry but no longer having any connection with the tobacco industry even though it may bear a name that (for historical reasons) is associated with the tobacco industry.
APPLICATION INSTRUCTIONS

APPLICATION PROCEDURES
AACR requires applicants to submit an online application by **1:00 p.m. U.S. Eastern Time on Thursday, January 10, 2019**, using the proposalCENTRAL website at [https://proposalcentral.altum.com](https://proposalcentral.altum.com).

In order to submit a complete application, applicants need to enter information directly into the online application platform as well as upload a number of documents. The following instructions provide details about information that needs to be entered and the materials that need to be uploaded. The section numbering corresponds with the section number of the Application Instructions and the online proposalCENTRAL application.

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GETTING STARTED IN proposalCENTRAL
If you are a new user of proposalCENTRAL, click the orange “CREATE ONE NOW!” button and complete the registration process. After logging in, complete your Professional Profile (green tab) before starting an application.

If you are already registered with proposalCENTRAL, access the site and log in with your Username and Password. If you have forgotten your login information, click on the “Forgot Your Username/Password?” link.

To start an application, select the “Grant Opportunities” tab (gray tab). A list of applications will be displayed. The list of applications can be filtered for just this organization by clicking “Filter by Grant Maker” at the top and selecting “American Association for Cancer Research” in the drop down menu. Find the “AACR-Bayer Innovation and Discovery Grants” and click the “Apply Now” button (second to
last column) to create your application.

If you have any difficulties registering, logging in, or creating your application, contact proposalCENTRAL Customer Support at: 800-875-2562 (Toll-free U.S. and Canada), +1-703-964-5840 (Direct Dial International), or by email at pcsupport@altum.com. See the proposalCENTRAL FAQ section, for additional information.

APPLICATION FORMAT
The following information is required to submit a complete application. Numbers correspond to the application sections found on the left side of the proposalCENTRAL website.

1. **TITLE PAGE.** Enter the title of the research project. The title is limited to no more than 75 characters (including spaces). Do not use abbreviations. A project title must be entered and saved before additional sections may be accessed.

2. **DOWNLOAD TEMPLATES & INSTRUCTIONS.** The Program Guidelines and Application Instructions document, the Grant Agreement document, and all templates can be downloaded from this page. See Section 9 of the Application Instructions for how to complete and upload the templates. This application also requires additional attachments for which templates are not provided (applicant’s biographical sketch, and Appendices [if applicable]).

3. **ENABLE OTHER USERS TO ACCESS THIS PROPOSAL.** Optional.

4. **APPLICANT.** Enter information for the applicant. Applicants must include their contact information, including e-mail address, phone number, and mailing address.

5. **INSTITUTION & CONTACTS.** Enter information regarding the applicant’s institution and signing official.

6. **SCIENTIFIC ABSTRACT.** The abstract is limited to 3,000 characters (including spaces) and must provide a brief summary of the proposed experimental plan.

   If funded, this Abstract may become public information; therefore, do not include proprietary/confidential information.

   Please provide Patent No. and any comments if you are the owner of relevant patent or patent applications. This is optional and limited to 200 characters.

   From the lists provided: select the research area(s) most appropriate to the proposed project (select no more than two); select the tumor site for the proposed project (select only one); select the patent status of the relevant target involved in the proposed project; and indicate how you found out about this grant opportunity.

7. **BUDGET.** Applicants must submit a budget in the amount of $25,000 total over a one-year grant term. Enter proposed research expenses related to the project, which may include the salary and benefits of the grant recipient and any collaborators, postdoctoral or clinical research fellows, graduate students, and research assistants; research/laboratory supplies; equipment; publication
charges for manuscripts that pertain directly to the funded project; and other research expenses. The percentage of salary requested may not exceed the percent effort of the applicant. See Grant Agreement document for information on publishing in AACR journals. No grant funds may be directed to collaborators or consultants working within U.S. government entities or for-profit private industry. Budget requests for equipment that exceed 10% of the total budget must be accompanied by a detailed justification.

Indirect costs, tuition, travel, professional membership dues, and any other research expenses not directly related to the project are not allowable expenses. For the purposes of this grant, any general office supplies or individual institutional administrative charges (e.g., telephone, other electronic communication, utilities, IT network, etc.) are considered to be part of indirect and are not allowable budget line items. In addition, no grant funds may be directed towards salary or benefits of any individuals from a U.S. government entity or for-profit industry, nor for any research expenses related to the project that are incurred by these individuals.

8. ORGANIZATIONAL ASSURANCES. Select the appropriate assurances options for your proposed research and complete the Approved or Pending Date field as appropriate (i.e., mm/dd/yyyy, N/A, or None). The assurances/certifications are made and verified by the signature of the institutional official signing the application. If a grant is awarded, IRB and/or IACUC approval (if applicable) must be submitted in writing to the AACR’s SRGA.

9. APPLICATION DOCUMENTS.

Formatting Instructions. Applicants must adhere to the following instructions in completing the templates. Failure to observe type size specifications and page limits will result in the return of the application without review.

- **Type size.** Must use 12-point Times New Roman for the text, and no smaller than 9-point type for figures, legends, and tables.
- **Single-spaced text.** Single-spacing is acceptable, and space between paragraphs is recommended.
- **Margins.** The page margins must be no less than 0.75 on each side.
- **Tips and techniques for inserting images in documents.**
  - Reduce the file size of documents with images by “inserting” the image (as opposed to “cutting” and “pasting”). Save graphical images as a JPG or GIF file. Insert the image into the document by selecting “Insert – Picture – From File” from the MS Word menu.
  - Insert only GIF or JPG graphic files as images in your Word document. Other graphical file formats are either very large or difficult to manipulate in the document.
  - Do not insert Quick Time or TIFF objects into your document.
  - Anchor the images that you embed in your document.
  - Once you have anchored the inserted image, you can format text to wrap around the image.
  - Do not edit your images in Word. Use a graphics program.
  - Do not embed your images in tables, text boxes, and other form elements.
  - Do not add annotations over the images in Word. Add annotations to the images in a graphics program.

When a template is provided, the template MUST be used. Prepare and upload the following documents into your application in portable document format (PDF):
A. Experimental Plan. Applicants are required to use the template available from the proposalCENTRAL website. The information must be presented in this order:

I. PROPOSAL TITLE. Enter the title of the research project. The title is limited to no more than 75 characters. Do not use abbreviations.

II. EXPERIMENTAL PLAN. The experimental plan is limited to one page. Please provide a clear, concise, and comprehensive overview of the proposed work. Include information regarding background, rationale, methods, and any existing tools at your disposal. Identify the target or biomarker to be evaluated (e.g., gene ID, gene symbol) and comment on its druggability (i.e., is the target or biomarker most effectively modified by a small-molecule approach, biologic, or other? If “other”, please specify.)

III. REFERENCES. References are not required, but if references are included, they must be limited to one page. AACR reference style follows that of the Uniform Requirements for Manuscripts Submitted to Biomedical Journals. Note that the Uniform Requirements specify that for articles with more than six authors, the names of the first six authors must be listed, followed by "et al." For articles with six or fewer authors, all authors should be listed.

B. Budget Justification. Applicants are required to use the template available from the proposalCENTRAL website. Limited to one page. Applicants must submit a budget in the amount of $25,000. Please state the requested amount of funds, and briefly explain how these funds will be used.

Proposed research expenses related to the project may include the salary and benefits of the grant recipient and any collaborators, postdoctoral or clinical research fellows, graduate students, and research assistants; research/laboratory supplies; equipment; publication charges for manuscripts that pertain directly to the funded project; and other research expenses. The percentage of salary requested may not exceed the percent effort of the applicant. See Grant Agreement document for information on publishing in AACR journals. No grant funds may be directed to collaborators or consultants working within U.S. government entities or for-profit private industry. Budget requests for equipment that exceed 10% of the total budget must be accompanied by a detailed justification.

Funds for travel support to Annual Meeting 2019 will be provided separate from the grant. The grantee will be reimbursed for eligible travel expenses of up to $1,000 at this Annual Meeting.

Indirect costs, tuition, travel, professional membership dues, and any other research-related expenses not directly related to the project are not allowable expenses. For the purposes of this grant, any general office supplies or individual institutional administrative charges (e.g., telephone, other electronic communication, utilities, IT network, etc.) are considered to be part of indirect and are not allowable budget line items. In addition, no grant funds may be directed towards salary or benefits of any individuals from a U.S. government entity or for-profit industry, nor for any research expenses related to the project that are incurred by these individuals.

C. Applicant’s Biographical Sketch. The biographical sketch must be in English. Only the NIH Biographical Sketch Form [OMB No. 0925-0001 and 0925-0002 (Rev. 9/17 Approved Through
3/31/2020]) is acceptable.

D. **Appendices.** Appendices are not required and may ONLY be used for the following materials. Appendices are not to include figures, tables, or other data that otherwise should be contained within the Experimental Plan. The following materials are permitted:

- **Clinical Trial Protocols**
- **Unpublished Manuscripts.** (Manuscripts that have been published should not be attached as appendices. Instead, please list the citation on the References page.)
- **Large size versions of figures and/or detailed legends** presented in the Experimental Plan.

  Use of this appendix for large size versions of figures is restricted to no more than one page of figures and/or legends. This appendix is to be used when reducing the size of the figure or legend to fit within the Experimental Plan would significantly compromise the quality of the image. In no case should there be more than one page of text in this appendix. **Overuse or misuse of this appendix may result in your application being rejected or your appendix being removed from your application.**

E. **Grant Agreement Document.** In order to ensure that the applicant is informed of the terms and conditions of the grant should they be selected as a recipient, a copy of the Grant Agreement must be downloaded from the proposalCENTRAL site. Applicants must remove the final page of the Grant Agreement document and sign and date it, indicating that they have reviewed the document. Electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures.

The terms and conditions of this grant may be modified or amended by AACR prior to execution of the Grant Agreement. In addition, the grant recipient’s institution may only request revisions to the sections VII.E., XII., XIII.F., and XIV.A. of the Grant Agreement prior to execution. Only in special circumstances will revisions be considered to sections other than those noted above.

The **signed Grant Agreement final page** must be uploaded to your online application in the Application Documents section.

F. **Signed Signature Page.** In order to ensure that the applicant and institution have approved the application, applicants must print the signature pages, as described in Section 12 below, and obtain both required signatures. The **signed signature page** must then be uploaded into the online application in the Application Documents section. Electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures.

The **signed Signature Page** must be uploaded to your online application in the Application Documents section.

**Uploading the attachments into your application.** Once you have converted your attachments to PDF files, the next step is to upload the files to your online application. **Only PDF attachments are permitted for this application submission.**
• Open your online application and go to the section for attaching files. Click the blue “Attach Files” button.
• Select the appropriate type of attachment from the drop-down list.
• Enter your own description of the file in the “Describe Attachment” field.
• Click on the “Browse” button to select the file from your computer.
• Click on the “Upload and Continue” button. You will get a confirmation message on your screen that the file was uploaded successfully. You will also see that your file is now listed in the “Uploaded Attachment” section of the screen. Clicking the “Back” or “Upload and Return” button allows you to go back to the main page of this section where the uploaded documents should now be listed. **Click the download icon next to the file name to open and view your uploaded documents.** To delete the file, click on the trashcan icon to the right under the “Delete” column.

In the section for attachments, all the required attachments are listed in the middle of the screen, just below where you upload your files. This list of required attachments helps you track completion and uploading of your required attachments. Once you upload a required attachment, that attachment type will be removed from the required list and will be displayed in the “Current list of uploaded attachments.”

If you wish to modify the attached file, make the revisions to your original file on your computer, convert the file to PDF, and use the same process above to attach the new file. **Delete any previously submitted versions of the file before submitting your application.**

**SUBMITTING COMPLETE APPLICATION**

10. **PI DATA SHEET.** This is an automatically populated data sheet based on the applicants’ proposalCENTRAL profile. Information for gender, race, and ethnicity must be provided to AACR. If fields are not populated, click the “Edit Professional Profile” button in the center of the screen. The applicant must then go to the column on the left side of the screen, select “4) Personal Data for Application,” and enter their gender, race, and ethnicity. The Scientific Review Committee does not receive this information.

Applicants who have an ORCID ID are also invited to include this identifier with their application.

11. **VALIDATE.** Validate the application on proposalCENTRAL. This is an essential step. An application that has not been validated cannot be submitted. “Validate” checks for required data and attachments. You will not be able to submit if all the required data and attachments have not been provided.

12. **SIGNATURE PAGE(S).** Use the “Print Signature Pages” button to download the Signature Pages. Signatures are only required on the first page. This page can be printed, original signatures obtained, and then uploaded to your online application. Electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures. Do not upload the Application Contacts, Scientific Abstract, and Proposed Budget pages with the signed Signature Page.

**Note:** Data entered in the online application are automatically included in the Signature Pages. If information is missing in the Signature Pages, it could be because you have not entered the
information in one of the online application sections OR the information is not required for this grant program. If the institution’s Employer Identification Number (EIN) is not completed on the first Signature Page, please request your institution to provide that information in their proposalCENTRAL profile.

While the “Print Signature Pages” option allows applicants to download the Signature Page, Application Contacts, and Budget, the AACR strongly encourages applicants to also use the “Print Signature Pages with Attachments” option. This option can be used if your institution wishes to review the full application but also should be used by the applicant to ensure that the Scientific Abstract does not cut-off in this view and that your attachments loaded properly. The following application materials will not be present when using this option: Pending Other Support, Grant Agreement Signature Page, and the Signature Page containing the required signatures. Absence of these materials should not be considered an error. If your institution requires all components of the application to review, the above documents need to be printed individually by the applicant and added.

Excessive spacing in your Scientific Abstract (e.g., line breaks between paragraphs) can cause the abstract to not fully appear in the Signature Page view, even if under the 3,000 character limit. You may want to further edit your Scientific Abstract prior to submission if it does not fully appear. If it does not fully appear, you will not be given the opportunity to edit it once you have submitted. In addition, errors may occur when the uploaded PDF files are assembled by the system. Please check to ensure that all pages of every document included appear in the “Print Signature Pages and Attached PDF Files” option. If you are having any issues with this option, please contact proposalCENTRAL customer support at: 800-875-2562 (Toll-free U.S. and Canada), +1-703-964-5840 (Direct Dial International), or by e-mail to pcsupport@altum.com.

AACR membership is required. Nonmembers interested in this grant opportunity must submit a satisfactory application for AACR Active Membership by the grant application deadline. Nonmembers can apply for membership using the Official Application for Membership submitted to AACR with the required documents or apply online. Lapsed members can renew their membership through their myAACR account.

13. SUBMIT. After successfully passing the validate check, click the “Submit” link. An e-mail will be sent to you confirming your submission.

Once your application is submitted you may view it by accessing the ‘Submitted’ link under the ‘Manage Proposals’ tab. The status column will show “Submitted” and the date submitted. You may need to refresh your browser screen after submitting the application to see the updated status.

CHANGES TO YOUR APPLICATION
Withdrawal of Application. Please advise AACR’s SRGA promptly, in writing, should you decide to withdraw your application for any reason. Your correspondence must include your name, the grant opportunity to which you applied, the project title, and the reason for withdrawal.

Change of Address. Notify AACR’s SRGA in writing of any changes of address, e-mail, or phone number following the submission of an application. Include your name and the application number. The e-mail
address provided with your application will be used for all official communication about your submission including the recipient selection results; your Professional Profile in proposalCENTRAL must be kept up to date.

**Change of Institution or Position.** If you change your institution or professional position, contact AACR’s SRGA to determine whether your application is still eligible for review.

**INQUIRIES**
Inquiries or technical issues regarding proposalCENTRAL and the online application process should be directed to customer support at: 800-875-2562 (Toll-free U.S. and Canada), +1-703-964-5840 (Direct Dial International), or by e-mail to pcsupport@altum.com.

Inquiries about the program guidelines, eligibility requirements, and application materials can be directed to AACR’s SRGA at grants@aacr.org.
MORE ABOUT THE PARTNERS

Synonymous with discovery and innovation, Bayer HealthCare is recognized the world over as a leader in the healthcare and pharmaceutical industry. With a legacy of therapeutic advances that have benefited people across the globe, Bayer HealthCare understands the critical importance of investing in scientific research and discovery to treat and combat disease. With this in mind, the American Association for Cancer Research (AACR), a leader in facilitating and advancing discovery and innovation in cancer research, welcomes Bayer HealthCare’s partnership in a cutting-edge research initiative modeled after, and building on, the exciting Bayer HealthCare Grants4Targets Initiative. As such, leveraging an AACR- Bayer HealthCare collaboration, the AACR will bring a new research opportunity to its base of over 35,000 members, composed of cancer scientists both within the United States and abroad.

Founded in 1907, the American Association for Cancer Research (AACR) is the world’s first and largest professional organization dedicated to advancing cancer research and its mission to prevent and cure cancer. AACR has 40,000 members in 120 countries and territories around the world; over 30 percent of members live outside the United States and Canada. Twenty percent (20%) of AACR’s international members are located in countries with emerging economies. The AACR offers seven categories of membership to support each aspect of our members' professional development and enhancement in cancer research. In support of the professional development of early-career investigators, no annual dues are required for Associate membership. The AACR marshals the full spectrum of expertise of the cancer community to accelerate progress in the prevention, biology, diagnosis, and treatment of cancer by annually convening more than 30 conferences and educational workshops, the largest of which is the AACR Annual Meeting with more than 22,500 attendees. In addition, the AACR publishes eight prestigious, peer-reviewed scientific journals and a magazine for cancer survivors, patients, and their caregivers. The AACR funds meritorious research directly as well as in cooperation with numerous cancer organizations. As the Scientific Partner of Stand Up To Cancer, the AACR provides expert peer review, grants administration, and scientific oversight of team science and individual investigator grants in cancer research that have the potential for near-term patient benefit. The AACR actively communicates with legislators and other policymakers about the value of cancer research and related biomedical science in saving lives from cancer. For more information about the AACR, visit www.AACR.org.