AACR-AstraZeneca Clinical Immuno-oncology Research Training Fellowships

2020 Program Guidelines and Application Instructions
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PROGRAM GUIDELINES

PROGRAM SUMMARY
Besides training in patient care, additional training in laboratory or clinical research are required for clinical fellows in order to stay up-to-date with the pace of medical progress. As such, many fellowship programs offer at least 12-months research time to these fellows to ensure they have sufficient expertise to contribute to laboratory-based research projects or clinical trials that will advance medical practice and improve patient outcomes.

The AACR-AstraZeneca Clinical Immuno-oncology Research Training Fellowship Program is designed to encourage exceptional clinical research by bridging close collaboration between academia and industry. Each fellowship provides $100,000 over one year to support the salary and benefits of the fellow while working at one of facilities of AstraZeneca and its Affiliates in Gaithersburg, MD. Continuity clinic requirement will be accommodated.

Selected clinical researchers will be provided with real-world experience in early-stage and/or late-stage clinical development at the facilities of AstraZeneca and its Affiliates, including drug development, clinical research in immune-oncology (IO), clinical trial design and data analysis. They will be accountable for executing clinical research in IO and completing the research within the one-year program. Outstanding fellows may be invited to extend the fellowship for an additional year. Opportunities for publication and presentation of the research will be provided.

APPLICATION DEADLINE
September 27, 2019 at 1:00 p.m. U.S. Eastern Time

NOTIFICATION OF AWARD
October 2019

ANNUAL GRANTS RECEPTION AND DINNER AT AACR ANNUAL MEETING 2020
April 28, 2020 – Grant recipient must attend the Grants Reception and Dinner to formally accept the grant. Grant funds may be used to support the grantees’ registration and attendance at this Annual Meeting.

START OF GRANT TERM
July 1, 2020

APPLICANT ELIGIBILITY CRITERIA
Applicants must have a medical degree (including MD, DO, or MD/PhD) in a related field, and not currently be a candidate for a further doctoral degree. Additionally, at the start of the grant term, eligible applicants must have completed their most recent residency within the past five years and must be currently working at an academic, medical, or research institution within the United States. Clinical researchers currently enrolled in an accredited hematology/oncology or radiation oncology fellowship program at an academic, medical, or research institution within the United States are particularly encouraged to apply. Exceptional senior residents are also encouraged to apply. (There are no
citizenship requirements. However, by submitting an application for this grant, the applicant who is not a U.S. citizen or a permanent resident assures that the visa status will provide sufficient time to complete the project and grant term.)

Applicants should be AACR members. Annual dues are not required for early-career researchers interested in Associate membership. Nonmembers interested in this grant opportunity must submit a satisfactory application for AACR membership, and be members in good standing, by the application deadline. Nonmembers can apply for membership using the Official Application for Membership submitted to the AACR with the required documents or apply online. Suspended Members can renew their membership through their myAACR account. Lapsed members should contact the Membership Department at membership@aacr.org for assistance and with any questions.

Investigators may submit only one application for the AACR-AstraZeneca Clinical Immuno-oncology Research Training Fellowships but may concurrently apply for other AACR grants. However, applicants are expected to accept the first grant they are awarded. Individuals may accept and hold only one AACR grant at a time.

Employees or subcontractors of a U.S. government entity or for-profit private industry are not eligible. Clinical fellows applying from a U.S. government laboratory (e.g., NIH, CDC, FDA, etc.) are not eligible.

Any individual who currently holds an active AACR grant may not apply. Past grantees may apply if they complied with all progress and financial report requirements.

All applicants with questions about eligibility must contact AACR’s Scientific Review and Grants Administration department (AACR’s SRGA) before submitting an application.

Applicants who will require arrangements to complete their clinical duties during the course of the grant term should contact AACR’s SRGA before submitting an application. AACR will work with applicants and AstraZeneca to determine how accommodations can be made to facilitate this training while onsite.

RESEARCH YEAR AT ASTRAZENECA

During the research year at one of the facilities of AstraZeneca or one of its Affiliates, the fellows will be paired with an AstraZeneca clinical team member who will serve as their mentor and they will shadow the mentor on their various activities, including meetings with project and study teams. This includes discussions on various topics (e.g., drug development strategy and execution, regulatory strategy implementation, statistics, marketing, clinical operations) with key stakeholders.

Research conducted during this year will provide the fellow with the opportunity to gain experience in drug development and understand challenges in early-stage and/or late-stage clinical research in immuno-oncology (IO). Depending on the background of the fellow, additional focus areas can also be provided (e.g., preclinical research, biomarker discovery).

The training experience during the course of the fellowship includes, but is not limited to, the following:

- Learning the fundamentals of conducting clinical research in IO, such as:
  - understanding potential predictors of response to IO therapies
  - identifying early response endpoints
  - developing optimal trial design methods for evaluating a large number of novel IO-IO and IO-Standard of Care combinations and quickly identifying the most promising
The fellow will have the opportunity to develop expertise in drug development and commercialization. There will be the potential of becoming an expert on the clinical candidate(s) being followed, in terms of understanding the competitor landscape, and the underlying science and biomarker strategy.

LETTERS OF REFERENCE

Each applicant must have a letter of reference from their mentor accompany the online application. If the mentor is not an active, emeritus, or honorary member of the AACR, an additional letter of reference from an endorser who is an active, emeritus, or honorary member of the AACR must accompany the application. If the applicant is being co-mentored, a co-signed letter of reference must be provided. If an applicant’s mentor is an AACR member, an additional letter of reference from an endorser will not be accepted. For applicants whose eligibility is based on a future position, the letter of reference must verify that the future position is confirmed, and the title of the new position and start date must be stated. Instructions for submitting letter(s) of reference are addressed in Section 6 of the Application Instructions.

NOTE: Significant weight will be given to this letter in the evaluation of the application, as it should detail the applicant’s scientific and clinical merit, as well as their potential to become a leader in the field. Letters should only be provided by the academic mentor; the AstraZeneca-appointed mentor will be provided at the time of award.

EVALUATION OF APPLICATIONS

Applications will be peer-reviewed by a Scientific Review Committee comprised of scientists from both AACR and AstraZeneca who are well-respected for their own accomplishments in cancer research and are viewed as leaders in the field. The President of the AACR, in collaboration with AACR’s CEO and AstraZeneca’s Head of Cancer Immunotherapy in Global Medicines Development, will appoint the members of the Scientific Review Committee. The Committee will consider the following criteria when reviewing applications and determining funding decisions:

- **Applicant**: What training and experience does the applicant have to ensure successful implementation of the proposed project? Is their academic record and research experience of high quality? Does the applicant have the potential to develop as an independent and productive researcher in the field? Is the applicant motivated and enthusiastic about the IO field? Will the development of the applicant’s career benefit from the program? How does the applicant plan to apply their training to their future work as a physician-scientist?

- **Training Environment**: Is there appropriate commitment from both the institution and AstraZeneca to foster the applicant’s training to become a productive researcher in the field?
TOBACCO INDUSTRY FUNDING AND CONFLICTS OF INTEREST STATEMENT

A Fellow whose named mentor is funded by the tobacco industry for any research project is not eligible for any AACR grant. A Grantee or their named mentor who accepts funding from the tobacco industry for any research project during the term of an AACR grant must inform AACR of such funding, whereupon the AACR grant will be immediately terminated.

Tobacco industry funding is defined for the purposes of AACR grant applicants and recipients as money provided or used for all or any of the costs of any research project, including personnel, consumables, equipment, buildings, travel, meetings and conferences, and operating costs for laboratories and offices. It is not defined as money provided or used for meetings or conferences that do not relate to any particular research project.

Tobacco industry funding includes: funds from a company that is engaged in or has affiliates engaged in the manufacture of tobacco produced for human use; funds in the name of a tobacco brand, whether or not the brand name is used solely for tobacco products; funds from a body set up by the tobacco industry or by one or more companies engaged in the manufacture of tobacco products.

The following do not constitute tobacco industry funding for the purposes of this policy:

- Legacies from tobacco industry investments (unless the names of a tobacco company or cigarette brand are associated with them)
- Funding from a trust or foundation established with assets related to the tobacco industry but no longer having any connection with the tobacco industry even though it may bear a name that (for historical reasons) is associated with the tobacco industry
APPLICATION INSTRUCTIONS

APPLICATION PROCEDURES
AACR requires applicants to submit an online application by **1:00 p.m. U.S. Eastern Time on Friday, September 27, 2019** using the proposalCENTRAL website at [https://proposalcentral.com](https://proposalcentral.com).

In order to submit a complete application, applicants need to enter information directly into the online application platform as well as upload a number of documents. The following instructions provide details about information that needs to be entered and the materials that need to be uploaded. The section numbering corresponds with the section number of the Application Instructions and the online proposalCENTRAL application.

<table>
<thead>
<tr>
<th>Information to be Entered Directly into proposalCENTRAL</th>
<th>Application Instructions Section</th>
<th>proposalCENTRAL Section</th>
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<tbody>
<tr>
<td>Applicant Name and Acknowledgement of Reading the Terms and Conditions</td>
<td>1. Applicant Name</td>
<td>1) Applicant Name</td>
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<tr>
<td>Applicant Additional Information</td>
<td>2. Applicant Additional Information</td>
<td>2) Applicant Additional Information</td>
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<tr>
<td>Institution and Contact Information</td>
<td>4. Institution &amp; Contacts</td>
<td>4) Institution &amp; Contacts</td>
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<td>Budget</td>
<td>7. Budget</td>
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<th>Templates</th>
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<tr>
<td>Applicant Career Development Statement</td>
<td>8.A. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<td>Secured Other Support Template</td>
<td>8.B. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<td>Pending Other Support Template</td>
<td>8.C. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<td>Budget Justification Template</td>
<td>8.D. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<th>Additional Materials</th>
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<tr>
<td>Letter(s) of Reference (uploaded by Mentor and Endorser [if necessary])</td>
<td>6. Letters of Reference</td>
<td>6) Letters of Reference</td>
</tr>
<tr>
<td>Applicant’s Curriculum Vitae</td>
<td>8.E. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<td>Mentor’s Biographical Sketch</td>
<td>8.F. Application Documents</td>
<td>8) Application Documents</td>
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<tr>
<td>Supporting Documentation (if applicable)</td>
<td>8.G. Application Documents</td>
<td>8) Application Documents</td>
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<th>Required Signatures</th>
<th>Application Instructions Section</th>
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<tr>
<td>Application Signature Page</td>
<td>8.I. Application Documents</td>
<td>12) Signature Page(s)</td>
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GETTING STARTED IN proposalCENTRAL
If you are a new user of proposalCENTRAL, click the orange “CREATE ONE NOW!” button and complete the registration process. After logging in, complete your Professional Profile (green tab) before starting an application.

If you are already registered with proposalCENTRAL, access the site and log in with your Username and Password. If you have forgotten your login information, click on the “Forgot Your Username/Password?”
To start an application, select the “Grant Opportunities” tab (gray tab). A list of applications will be displayed. The list of applications can be filtered for just this organization by clicking “Filter by Grant Maker” at the top and selecting “American Association for Cancer Research” in the drop down menu. Find the “AACR-AstraZeneca Clinical Immuno-oncology Research Training Fellowships” and click the blue “Apply Now” button in the “Apply” column.

If you have any difficulties registering, logging in, or creating your application, contact proposalCENTRAL Customer Support at: 800-875-2562 (Toll-free U.S. and Canada), +1-703-964-5840 (Direct Dial International), or by email at pcsupport@altum.com. See the proposalCENTRAL FAQ section, for additional information.

APPLICATION FORMAT

The following information is required to submit a complete application. Numbers correspond to the application sections found on the left side of the proposalCENTRAL website.

1. **APPLICANT NAME.** Enter applicant name. Applicant name must be entered and saved before additional sections may be accessed.

   **Terms and Conditions of the Grant.** In order to ensure that the applicant is informed of the terms and conditions of the grant should they be selected as a recipient, applicant must acknowledge that they have read the terms and conditions by typing in their name and date in the box provided.

   The terms and conditions of this grant may be modified or amended by AACR prior to execution of the Grant Agreement. In addition, the grant recipient’s institution may only request revisions to the sections VII.E., IX. (which will be negotiated with AstraZeneca), X., XI.E.; and XII.A. of the Grant Agreement prior to execution. Only in special circumstances will revisions be considered to sections other than those noted above.

2. **APPLICANT ADDITIONAL INFORMATION.** Enter information for the applicant. Applicants must include their contact information, including e-mail address, phone number, and mailing address.

3. **ENABLE OTHER USERS TO ACCESS THIS PROPOSAL.** Optional.

4. **INSTITUTION & CONTACTS.** Enter information regarding the applicant’s institution, the mentor, the endorser (if applicable), and signing official.

5. **DOWNLOAD TEMPLATES & INSTRUCTIONS.** The Program Guidelines and Application Instructions document, the Grant Agreement document, and all templates can be downloaded from this page. See Section 8 of the Application Instructions for how to complete and upload the templates. This application also requires additional attachments for which templates are not provided (applicant’s curriculum vitae, mentor’s biographical sketch, and supporting documentation [if applicable]).

6. **LETTERS OF REFERENCE.** Enter the e-mail address of the mentor submitting a letter of reference. Enter the e-mail address again to confirm and click “Add”. If the academic mentor’s e-mail address is in the proposalCENTRAL system, you will be prompted to “Send E-mail” to the mentor. The e-mail
will contain instructions and a link to upload the letter of reference directly to the application. If the academic mentor’s e-mail address is not in the proposalCENTRAL system, you will be prompted for the mentor’s first and last name before being prompted to “Send E-mail.”

If the mentor is not an active, emeritus, or honorary member of AACR, repeat the steps above to send a letter of reference request to an endorser who is an active, emeritus, or honorary member of AACR. If your mentor is an AACR member, an additional letter of reference from an endorser will not be accepted.

If the applicant is being co-mentored, the mentors must provide a co-signed letter providing the mentorship details described in the e-mail instructions as they pertain to each member of the mentorship team and signed by each member of the mentorship team. Co-signed letters must be uploaded by only the primary mentor. Only the primary mentor is required to sign the Signature Page and must be the mentor entered into the proposalCENTRAL system in Section 5 of the application. If a co-signed letter of reference is used, and a member of the mentorship team is an active, emeritus, or honorary member of AACR, no additional letter of reference from an endorser will be accepted.

Note: The Letter of Reference is only required from the academic mentor. The AstraZeneca mentor will be appointed at the time of the award.

The letter(s) of reference are uploaded directly from the academic mentor and endorser (if necessary) to the proposalCENTRAL application. Applications cannot be submitted without a Letter of Reference. Applicants can view letter submission status by returning to Section 6 of the online application.

7. BUDGET. Enter expenses for the term of the grant. Applicants must submit a budget in the amount of $100,000.

The grantee must attend the AACR Annual Meeting 2020 to formally accept the grant during the annual Grants Reception and Dinner. Up to $2,000 may be allocated from the grant to support the grantee’s registration and attendance at this Annual Meeting. No other travel is permitted.

AstraZeneca will provide a limited stipend to allow the fellow to travel to the AstraZeneca site prior to the start of the one-year term to secure accommodations. This stipend will also cover necessary costs for the fellow to travel to and from the AstraZeneca site for the one-year term. Total amount of the stipend will be determined on a case-by-case basis, and will be dependent upon the distance traveled by the fellow, but will be no more than $7,500. Housing costs during the one-year term are the responsibility of the fellow.

A detailed budget justification explaining the allocation of the grant funds must accompany the application. See Section 8. D. for Budget Justification template instructions.

8. APPLICATION DOCUMENTS.

Formatting Instructions. Applicants must adhere to the following instructions in completing the templates. Failure to observe type size specifications and page limits will result in the return of the application without review.
• **Type size.** Must use 12-point Times New Roman for the text, and no smaller than 9-point type for figures, legends, and tables.
• **Single-spaced text.** Single-spacing is acceptable, and space between paragraphs is recommended.
• **Margins.** The page margins must be no less than 0.75 inches on each side.
• **Tips and techniques for inserting images in documents (images are not required).**
  o Reduce the file size of documents with images by “inserting” the image (as opposed to “cutting” and “pasting”). Save graphical images as a JPG or GIF file. Insert the image into the document by selecting “Insert – Picture – From File” from the MS Word menu.
  o Insert only GIF or JPG graphic files as images in your Word document. Other graphical file formats are either very large or difficult to manipulate in the document.
  o Do not insert Quick Time or TIFF objects into your document.
  o Anchor the images that you embed in your document.
  o Once you have anchored the inserted image, you can format text to wrap around the image.
  o Do not edit your images in Word. Use a graphics program.
  o Do not embed your images in tables, text boxes, and other form elements.
  o Do not add annotations over the images in Word. Add annotations to the images in a graphics program.

When a template is provided, the template MUST be used. Prepare and upload the following documents into your application in portable document format (PDF):

A. **Applicant Career Development Statement.** Applicants are required to use the template available from the proposalCENTRAL website. Limited to two pages. Applicants should comment on their medical and scientific background, as well as their motivation for participating in the Clinical Immuno-oncology Research Training Fellowship Program. Applicants should also state their career goals and measurable objectives, including how the experience at AstraZeneca will enhance their research skills and contribute to their career advancement.

B. **Secured Other Support.** Applicants are required to use the template available from the proposalCENTRAL website. In the table provided, list all existing support (institutional, federal, etc.) that has been secured and will be used in whole or in part by the applicant during the term of this grant (07/01/2020 – 06/30/2021). Only funding sources that provide support specifically for the applicant should be listed, which includes grants for which the applicant is not the Principal Investigator. This may include support for different projects. For each grant or funding source, please provide:
  • Name of Principal Investigator
  • Name of Grant/Funding Source
  • Funding Agency
  • Grant Term
  • Amount of Funding
  • Percent Effort of Applicant
  • Title of Project
  • List of Specific Aims as Stated in Grant Proposal (summaries will NOT be accepted)
C. Pending Other Support. Applicants are required to use the template available from the proposalCENTRAL website. In the table provided, list all pending support (institutional, federal, etc.) that will, if secured, be used in whole or in part by the applicant during the term of this grant (07/01/2020 – 06/30/2021). Only funding sources that will provide support specifically for the applicant should be listed, which includes grants for which the applicant is not the Principal Investigator. This may include support for different projects. For each pending grant or funding source, please provide:

- Name of Principal Investigator
- Name of Grant/Funding Source
- Funding Agency
- Grant Term
- Amount of Funding
- Percent Effort of Applicant
- Title of Project
- List of Specific Aims as Stated in Grant Proposal (summaries will NOT be accepted)

NOTE: If at any time prior to selection and notification an applicant is awarded research funding in addition to the 2020 AACR-AstraZeneca Clinical Immuno-oncology Research Training Fellowship, the applicant must notify AACR immediately. If selected, grant recipients will not be permitted to hold additional funding beyond the AACR-AstraZeneca Fellowship while their grant is active.

D. Budget Justification. Applicants are required to use the template available from the proposalCENTRAL website. Limited to one page. Applicants must submit a budget in the amount of $100,000. Applicants must dedicate 100% effort for the one year-term spent on site at AstraZeneca. Travel expenditures cannot exceed $2,000 for travel to the AACR Annual Meeting 2020 ONLY. Travel funds are for the grantee ONLY.

E. Applicant’s Curriculum Vitae (CV). The CV must be in English and include a complete list of publications.

Note: The NIH Biographical Sketch Format Page will not be accepted from the applicant.

F. Academic Mentor’s Biographical Sketch. The biographical sketch must be in English. Only the NIH Biographical Sketch Form [OMB No. 0925-0001 and 0925-0002 (Rev. 9/17 Approved Through 3/31/2020)] is acceptable.

If a co-signed letter of reference is being provided, a biographical sketch must be provided for each member of the mentorship team signing the letter.

G. Supporting Documentation. An example of acceptable supporting documentation is a recently published manuscript or other information that supports the scientific or clinical merit of the applicant. Applicants may provide no more than three supporting documents. Please note that any supporting documents deemed to be additional letters of reference will NOT be accepted. Such documents will be removed from the application prior to review.
H. Intellectual Property Statement. In order to ensure that the applicant is informed of the intellectual property terms of the grant should they be selected as a recipient, a copy of the Intellectual Property Statement must be downloaded from the proposalCENTRAL site. Applicants must sign and date the statement, indicating that they are aware of the requirement of executing a timely Research Agreement between the Institution and AstraZeneca before confirmation of the grant should they be selected. Electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures.

AACR will facilitate contact between the Institution and AstraZeneca so they may directly conduct negotiations regarding the terms and conditions of the Research Agreement. Institution will use good faith efforts to expedite negotiation and execution of the Research Agreement to enable timely confirmation of the grant and commencement of the fellowship.

The signed Intellectual Property Statement must be uploaded to your online application in the Application Documents section.

I. Signed Signature Page. In order to ensure that the applicant, mentor, and institution have approved the application, applicants must obtain all required signatures on page 1 of the Signature Pages. Electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures. Downloading the Signature Page(s) is described in Section 13 below.

The signed Signature Page (with signatures from the applicant, academic mentor, and institution’s signing official) must be uploaded to your online application in the Application Documents section.

Uploading the attachments into your application. Once you have converted your attachments to PDF files, the next step is to upload the files to your online application. Only PDF attachments are permitted for this application submission.

- Open your online application and go to the section for attaching files. Click the blue “Attach Files” button.
- Select the appropriate type of attachment from the drop-down list.
- Enter your own description of the file in the “Describe Attachment” field.
- Click on the “Browse” button to select the file from your computer.
- Click on the “Upload and Continue” button. You will get a confirmation message on your screen that the file was uploaded successfully. You will also see that your file is now listed in the “Uploaded Attachment” section of the screen. Clicking the “Back” or “Upload and Return” button allows you to go back to the main page of this section where the uploaded documents should now be listed. Click the download icon next to the file name to open and view your uploaded documents. To delete the file, click on the trashcan icon to the right under the “Delete” column.

In the section for attachments, all the required attachments are listed in the middle of the screen, just below where you upload your files. This list of required attachments helps you track completion and uploading of your required attachments. Once you upload a required attachment, that
attachment type will be removed from the required list and will be displayed in the “Current list of uploaded attachments.”

If you wish to modify the attached file, make the revisions to your original file on your computer, convert the file to PDF, and use the same process above to attach the new file. Delete any previously submitted versions of the file before submitting your application.

SUBMITTING COMPLETE APPLICATION
9. PI DATA SHEET. This is an automatically populated data sheet based on the applicants’ proposalCENTRAL profile. Information for gender, race, and ethnicity must be provided to AACR. If fields are not populated, go to Section 2, “Applicant Additional Information”, and select the “Edit Professional Profile” tab in the center of the screen. The applicant must then go to the column on the left side of the screen, select “4) Personal Data for Application,” and enter their gender, race, and ethnicity. The Scientific Review Committee does not receive this information.

Applicants who have an ORCID iD are also invited to include this identifier with their application.

10. PI DATA ADDITIONAL INFORMATION. From the lists provided, select the research areas of interest most appropriate to career development (select no more than two), and indicate how you found out about this grant opportunity.

11. VALIDATE. Validate the application on proposalCENTRAL. This is an essential step. An application that has not been validated cannot be submitted. “Validate” checks for required data and attachments. You will not be able to submit if all the required data and attachments have not been provided.

12. SIGNATURE PAGE(S). Use the “Print Signature Pages” button to download the Signature Pages. Signatures are only required on the first page. This page can be printed, original signatures obtained, and then uploaded to your online application OR electronic/digital signatures are permitted. These signatures transmitted by electronic means shall have the same force and effect as original signatures. Do not upload the Application Contacts and Budget pages with the signed Signature Page.

Note: Data entered in the online application are automatically included in the Signature Pages. If information is missing in the Signature Pages, it could be because you have not entered the information in one of the online application sections OR the information is not required for this grant program. If the institution’s Employer Identification Number (EIN) is not completed on the first Signature Page, please request your institution to provide that information in their proposalCENTRAL profile.

While the “Print Signature Pages” option allows applicants to download the Signature Page, Application Contacts, and Budget, the AACR strongly encourages applicants to also utilize the “Print Signature Pages with Attachments” option. This option can be used if your institution wishes to review the full application but also should be utilized by the applicant to ensure that your attachments loaded properly. The following application materials will not be present when utilizing this option: Pending Other Support, Letter(s) of Reference, Intellectual Property Statement Signature Page, and the Signature Page containing the required signatures. Absence of these
materials should not be considered an error. If your institution requires all components of the application to review, the above documents need to be printed individually by the applicant and added; however, as the Letter(s) of Reference are uploaded directly from the mentor and endorser (if necessary), the applicant will be unable to access these letters.

Errors may occur when the uploaded PDF files are assembled by the system. Please check to ensure that all pages of every document included appear in the “Print Signature Pages and Attached PDF Files” option. If you are having any issues with this option, please contact proposalCENTRAL customer support at 703-964-5840, or toll free at 1-800-875-2562, or by e-mail to pcsupport@altum.com.

13. SUBMIT. After successfully passing the validate check, click the “Submit” link. An e-mail will be sent to you confirming your submission.

Once your application is submitted you may view it by accessing the ‘Submitted’ link under the ‘Manage Proposals’ tab. The status column will show “Submitted” and the date submitted. You may need to refresh your browser screen after submitting the application to see the updated status.

CHANGES TO YOUR APPLICATION

Withdrawal of Application. Please advise AACR promptly, in writing, should you decide to withdraw your application for any reason. Your correspondence must include your name, the grant opportunity to which you applied, the project title, and the reason for withdrawal.

Change of Address. Notify AACR in writing of any changes of address, e-mail, or phone number, following the submission of an application. Include your name and the proposalCENTRAL identification number. The e-mail address provided with your application will be used for all official communication about your submission including the recipient selection results. Your Professional Profile in proposalCENTRAL must be kept up to date.

Change of Institution or Position. If you change your institution or professional position, contact AACR’s SRGA to determine whether your application is still eligible for review.

INQUIRIES

Inquiries or technical issues regarding proposalCENTRAL and the online application process should be directed to customer support at: 800-875-2562 (Toll-free U.S. and Canada), +1-703-964-5840 (Direct Dial International), or by e-mail to pcsupport@altum.com.

Inquiries about the program guidelines, eligibility requirements, and application materials can be directed to the AACR’s Scientific Review and Grants Administration department at grants@aacr.org.
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Founded in 1907, the American Association for Cancer Research (AACR) is the world's first and largest professional organization dedicated to advancing cancer research and its mission to prevent and cure cancer. AACR has 42,000 members in 120 countries and territories around the world; over thirty percent (30%) of members live outside the United States and Canada. Twenty percent (20%) of AACR’s international members are located in countries with emerging economies. The AACR offers seven categories of membership to support each aspect of our members' professional development and enhancement in cancer research. In support of the professional development of early-career investigators, no annual dues are required for Associate membership. The AACR marshals the full spectrum of expertise of the cancer community to accelerate progress in the prevention, biology, diagnosis, and treatment of cancer by annually convening more than 30 conferences and educational workshops, the largest of which is the AACR Annual Meeting with more than 22,500 attendees. In addition, the AACR publishes eight prestigious, peer-reviewed scientific journals and a magazine for cancer survivors, patients, and their caregivers. The AACR funds meritorious research directly as well as in cooperation with numerous cancer organizations. As the Scientific Partner of Stand Up To Cancer, the AACR provides expert peer review, grants administration, and scientific oversight of team science and individual investigator grants in cancer research that have the potential for near-term patient benefit. The AACR actively communicates with legislators and other policymakers about the value of cancer research and related biomedical science in saving lives from cancer. For more information about the AACR, visit [www.AACR.org](http://www.AACR.org).